



OBJECTIVE

In this fundamentals class, you will learn to use Adobe InDesign CC to create graphics- and text-intensive publications.

We focus on setting up and organising the document, and placing both text and graphics on its pages. This course introduces you to the main principles and ideas of page layout software and covers key procedures.

ELIGIBILITY

Layout Software Basics
(recommended)

Basic Training Course

Adobe® INDESIGN CC

COURSE OUTLINE

- Getting to know the tools, panels, and workspaces
- Learning how to navigate and zoom in a document
- Working with layers for efficiency and organisation
- Setting up master pages in a document
- Building automatic page numbering and sections
- Creating text and graphics placeholder frames
- Placing text and graphics on document pages
- Understanding and editing text and graphics frames
- Grouping and transforming frames
- Formatting text using paragraph and character styles
- Flowing, threading, and spell-checking text in text frames
- Adding colour using swatches, gradients and tints
- Frequently-used shortcuts and technique



TRAINING LOCATION

WCEGA Tower
21 Bukit Batok Crescent
#16-81 Singapore 658065

CERTIFICATION

Upon completion of the course with a minimum of 75% attendance, students will be presented with a copy of Adam's Apple Certificate of Attendance.

For more information, visit us at www.adamsapple.com.sg
or drop us an email at enquiries@adamsapple.com.sg

